REPUBLIC OF THE PHILIPPINES
Department of Science and Technology
Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)
Science Garden, BIR Road, Diliman, Quezon City 1100
www.pagasa.dost.gov.ph / pagasa_bac@yahoo.com

P.R. No.2019-11-0893
RENOVATION OF WEATHER DIVISION STUDIO

Reference No.: **IB 2019-023INF**
Date: 02 December 2019

INVITATION TO BID (IB)

FOR THE

"Renovation of Weather Division Studio"

1. The **Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)**, through the Regular Fund 101 intends to apply the sum of **One Million Five Hundred Twenty Four Thousand Eight Hundred Twenty Two Pesos and 83/100 (Php1,524,822.83)** being the Approved Budget for the Contract (ABC) for payment under the contract for **"Renovation of Weather Division Studio".** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The PAGASA now invites bids for the **"Renovation of Weather Division Studio"** as per Project specifications indicated in the **Detailed Scope of Works** and the **Bill of Quantities.** Project Completion is within **seventy (70) calendar days**. Price is inclusive of VAT and all other applicable taxes. Price Validity is within **one hundred twenty (120) calendar days**.

3. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section 2. Instructions to Bidders and Checklist of Eligibility Requirements.

4. **Request for clarification/s and/or interpretation of any part of the Bidding Documents must be in writing, addressed to the BAC Chairperson and submitted before the scheduled Pre-bid Conference. Response to all clarificatory questions shall be issued by the BAC thru a Supplementary/Bid Bulletin (SBB).**

5. Pre-bid Conference is open to all prospective bidders. Bidder's duly authorized representatives must show proof of their authority to participate in the pre-bid conference, such as, **duly signed authorization, notarized secretary's certificate or special power of attorney. Only two (2) representatives per bidder shall be allowed during the pre-bid conference.**

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary "**pass/fail**" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".

7. Bidding is restricted to Filipino citizens/sole proprietorships. For partnerships and corporation with at least seventy-five percent (75%) of the interest or of the outstanding capital stock belonging to citizens of the Philippines and for cooperatives duly organized under the laws of the Philippines.

8. Interested bidders may obtain further information from **PAGASA BAC Secretariat** and inspect the Bidding Documents at the **3rd*Floor, Budget Section, PAGASA Main Building, Science Garden Complex, BIR Road, Diliman, Quezon City***, from **9:00 a.m. to 4:00 p.m**. It may also be downloaded at the PhilGEPS and PAGASA Website free of charge.

9. A complete set of Bidding Documents may be purchased by interested Bidders from the above–stated address and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Five Thousand Pesos only (Php5,000.00)**.

10. Bids must be delivered to the address below **not later than 26 December on or before 10:30 a.m** Late bids shall not be accepted. Bid opening shall immediately follow and will be opened in the presence of the Bidder's representatives who choose to attend. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

11. The Complete Schedule of Bidding Activities is summarized as follows:

Activities	Schedule/Time	Venue
1. Posting of Invitation to Bid	05 – 12 December 2019	n/a
2. Issuance of Bidding Documents	05 December 2019 – 24 December 2019 / from 9:00 a.m. to 4:00 p.m.	Budget Section, 3/F PAGASA Central Office
3. Pre-bid Conference	13 December 2019 / 10:30 a.m.	*Amihan Conference Room. 2/F PAGASA Central Office
4. Submission of Envelopes 1 & 2	26 December 2019 / on or before 10:30 a.m.	*Amihan Conference Room. 2/F PAGASA Central Office
5. Opening of Envelopes 1 & 2	26 December 2019 / 10:31 a.m.	*Amihan Conference Room. 2/F PAGASA Central Office

* ***-subject to change***

12. The bidders shall submit three (3) copies of their duly accomplished eligibility requirement, technical and financial proposals in two (2) separate envelopes, duly marked and sealed following the instructions under Item 20 of the BDS.

13. The Bidder shall complete the appropriate Price Schedules in the Bill of Quantities and Detailed Cost Breakdown to be provided to the bidders as part of the Bidding Documents, stating the unit prices, total price per item, other inclusive charges such as, labor costs, applicable taxes, and indirect costs and the total amount of proposal for the Project.

14. The PAGASA reserves the right to: (a) reject any and all bids at any time prior to the award of the contract; (b) waive any minor formal requirements in the bid documents; (c) accept such bids it may consider to be advantageous and beneficial to the government; (4) declare a failure of bidding; (5) not award the contract; and (6) make no assurance that a contract shall be entered into as a result of this invitation, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

NOEL G. RAMOS
Head, BAC Secretariat
Budget Section, 3/F PAGASA CO
Telefax No.: 434-1882
pagasa_bac@yahoo.com,
www.pagasa.dost.gov.ph

Engr. CATALINO L. DAVIS
Chairperson
Bids and Awards Committee