



PAGASA BIDS AND AWARDS COMMITTEE (PAGASA-BAC)

CHECKLIST OF REQUIREMENTS
(PROCUREMENT OF GOODS and SERVICES)

Title of Project	: " Supply, Delivery, Installation, Testing, Training and Commissioning of Weather Media Production System."		
Reference	: P.R. No.: 2019-10-0826	IB. No.:	2019-043
ABC	: 11,988,800.00		
Date of Evaluation	:		
Name of Bidder	:		

ENVELOPE NO.1: ELIGIBILITY AND TECHNICAL COMPONENTS

PLEASE SUBMIT THE FOLLOWING DOCUMENTS IN TRIPLICATE COPIES, ARRANGED IN ORDER, WITH LABEL AND DULY TABBED, AND USING ONLY THE PRESCRIBED BIDDING FORMS:

I. ELIGIBILITY REQUIREMENTS

DESCRIPTION		TAB
➤ CLASS "A" DOCUMENTS		
<u>LEGAL DOCUMENTS</u>		
<input type="checkbox"/>	PhilGEPS Certificate of Registration and Membership under <u>Platinum</u> category.	A
<u>TECHNICAL DOCUMENTS</u>		
<input type="checkbox"/>	Statement of all ON-GOING government and private contracts within the period of three (3) years , unless otherwise stated in the BDS , including contracts awarded but not yet started, if any, WHETHER SIMILAR OR NOT SIMILAR in nature and complexity to the contract to be bid. Each statement of on-going project shall be supported by ANY ONE of the following documents: <input type="checkbox"/> Copy of the Contract; or , Purchase Order (PO); or , Notice of Award (NOA); or , Notice to Proceed (NTP)	B B-1...n
<input type="checkbox"/>	Statement of bidder's Single Largest Completed Contract (SLCC) similar in nature to the Contract to be bid within the period of three (3) years , unless otherwise stated in the BDS . <u>Such statement shall be supported with complete documentary evidence</u> , enumerated below: <input type="checkbox"/> i. Copy of the Contract or Purchase Order (PO); <input type="checkbox"/> ii. Copy of Certificate of Completion or Sales Invoice; and <input type="checkbox"/> iii. Copy of Certificate of Acceptance or Official Receipt (OR) / Collection Receipt.	C C-1 C-2 C-3
<u>FINANCIAL DOCUMENTS</u>		
<input type="checkbox"/>	Audited Financial Statements duly stamped RECEIVED* by Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions for the Calendar Year 201_____ showing, among others, the prospective bidder's total and current assets and liabilities. * First five (5) pages AND last five (5) pages only.	D
<input type="checkbox"/>	Computation of Net Financial Contracting Capacity (NFCC)*; or , Credit Line Certificate (CLC) issued by a Universal or Commercial Bank in favor of the bidder, if awarded the contract for the project. * The constant NFCC's K factor is set at 15, regardless of contract duration.	E
➤ CLASS "B" DOCUMENTS		
<input type="checkbox"/>	If Joint Venture , Valid and duly notarized JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence; or , duly notarized statements from all potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the event that the bid is successful.	F



II. TECHNICAL REQUIREMENTS			
DESCRIPTION			TAB
<input type="checkbox"/>	Bid Security -- payable to the Procuring Entity		G
	FORM OF BID SECURITY	AMOUNT (Equal to Percentage of the ABC)	
	<ul style="list-style-type: none">Cash or cashier's/manager's check issued by a Universal or Commercial Bank; or,Bank Draft/Guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank; <i>Provided, however</i>, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	2%	
	<ul style="list-style-type: none">Surety bond callable upon demand accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments; or	5%	
	<ul style="list-style-type: none">Bid Securing Declaration (GPPB Resolution No. 03-212)		
<input type="checkbox"/>	Conformity with the Technical Specifications as specified in the Terms of Reference (TOR). Prospective bidders shall submit the duly filled-up Form (PF-Goods-TAB-B) and shall be supported with the following documents:		H
	<input type="checkbox"/>	Evidence in support of the Bidder's Statement of Compliance in the form of: manufacturer's un-amended literature or brochures, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data , etc., as may be appropriate.	H-1
	<input type="checkbox"/>	Duly Filled-up Manufacturer's Authorization Form or Duly Authenticated Certification of Sole/Exclusive Distributorship issued by the manufacturer.	H-2
	<input type="checkbox"/>	Other additional requirements, such as after-sales service/part and manpower requirements as may be required under the Terms of Reference (TOR) and/or the BDS.	H-3
<input type="checkbox"/>	Schedule of Requirements stating the complete schedule of delivery of each item/lot/project.		I
<input type="checkbox"/>	Omnibus Sworn Statement , in accordance with Section 25.3 of the 2016 Revised IRR of R.A. 9184 and using the prescribed form.		J
	<input type="checkbox"/>	Authority of the Signatory , <i>i.e.</i> , the Secretary's Certificate OR the Special Power of Attorney (SPA) or , Owner's Affidavit, whichever is applicable.	J-1

REMARKS: [] PASS [] FAIL

Checked by: _____
BAC Member

