



## INVITATION TO BID (IB)

FOR THE

### “Installation of Tempered Glass Wall / Partition and Waterproofing of Roof Deck of IDRU Office”

1. The **Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)**, through the Regular Fund 101 intends to apply the sum of **One Million Two Hundred Sixty Four Thousand Three Hundred Seventy Three Pesos and 26/100 Pesos (Php1,264,373.26)** being the Approved Budget for the Contract (ABC) for payment under the contract for **“Installation of Tempered Glass Wall / Partition and Waterproofing of Roof Deck of IDRU Office”**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PAGASA now invites bids for the **“Installation of Tempered Glass Wall / Partition and Waterproofing of Roof Deck of IDRU Office”** as per Project specifications indicated in the **Detailed Scope of Works** and the **Bill of Quantities**. Project Completion is within **forty five (45) calendar days**. Price is inclusive of VAT and all other applicable taxes. Price Validity is within **one hundred twenty (120) calendar days**.
3. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section 2. Instructions to Bidders and Checklist of Eligibility Requirements.
4. **The PAGASA-BAC is now ready to accept written request for clarification/s and/or interpretation on any part of the Bidding Documents for ease of discussion during the Pre-bid Conference scheduled for this purpose. Request for clarification shall be addressed to the BAC Chairperson. Response to all clarificatory questions shall be issued thru a Supplementary/Bid Bulletin (SBB).**
5. The Pre-bid Conference is open to all prospective bidders. The prospective bidder's duly authorized representatives must show proof of their authority to participate in the pre-bid conference, such as, duly signed authorization, notarized secretary's certificate or special power of attorney. **Strictly two (2) representatives per bidder shall be allowed during the pre-bid conference.**
6. Bidding will be conducted through open competitive bidding procedures using non-discretionary **“pass/fail”** criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”.
7. Bidding is restricted to Filipino citizens/sole proprietorships. For partnerships and corporation with at least seventy-five percent (75%) of the interest or of the outstanding capital stock belonging to citizens of the Philippines and for cooperatives duly organized under the laws of the Philippines.
8. Interested bidders may obtain further information from **PAGASA BAC Secretariat** and inspect the Bidding Documents at the **3<sup>rd</sup> Floor, Budget Section, PAGASA Main Building, Science Garden Complex, BIR road, Diliman, Quezon City**, from **9:00 a.m. to 4:00 p.m.** It may also be downloaded at the PhilGEPS Website free of charge.
9. A complete set of Bidding Documents may be purchased by interested Bidders from the above –stated address and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Five Thousand Pesos Only (Php5,000.00)**.
10. Bids must be delivered and duly received by the PAGASA-BAC Secretariat at the address stated below **not later than 17 June 2019, on or before 01:30 p.m.** All Bids must be accompanied by a bid security in any of the



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**Philippine Atmospheric, Geophysical and Astronomical Services**  
**Administration (PAGASA)**

acceptable forms and in the amount stated in **ITB Clause 18**. Bid opening shall immediately follow and will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.

11. The Complete Schedule of Bidding Activities is summarized as follows:

Activities	Schedule/Time	Venue
1. Posting of Invitation to Bid	28 May – 04 June 2019	n/a
2. Issuance of Bidding Documents	28 May 2019 – 14 June 2019 / from 9:00 a.m. to 4:00 p.m.	Budget Section, 3/F PAGASA-CO
3. Pre-bid Conference	05 June 2019 / 01:30 p.m.	*Amihan Conference Room, 2/F PAGASA CO
4. Submission of Envelopes 1 & 2	17 June 2019 / on or before 01:30 p.m.	*Amihan Conference Room, 2/F PAGASA CO
5. Opening of Envelopes 1 & 2	17 June 2019 / 01:31 p.m.	*Amihan Conference Room, 2/F PAGASA CO

\* - **subject to change**

12. The bidders shall submit three (3) copies of their duly accomplished eligibility requirement, technical and financial proposals in two (2) separate envelopes, duly marked and sealed following the instructions under Item 20 of the BDS.
13. The Bidder shall complete the appropriate Price Schedules in the Bill of Quantities and Detailed Cost Breakdown to be provided to the bidders as part of the Bidding Documents, stating the unit prices, total price per item, other inclusive charges such as, labor costs, applicable taxes, and indirect costs and the total amount of proposal for the Project.
14. The PAGASA reserves the right to: (a) reject any and all bids at any time prior to the award of the contract; (b) waive any minor formal requirements in the bid documents; (c) accept such bids it may consider to be advantageous and beneficial to the government; (4) declare a failure of bidding; (5) not award the contract; and (6) make no assurance that a contract shall be entered into as a result of this invitation, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**NOEL G. RAMOS**  
Head, BAC Secretariat  
Budget Section, 3/F PAGASA Main Building  
Science Garden Complex, BIR Road, Diliman  
Quezon City  
Telefax No.: 434-1882  
Email address: [pagasa\\_bac@yahoo.com](mailto:pagasa_bac@yahoo.com)

Sgd.

**CATALINO L. DAVIS**  
Chairperson  
Bids and Awards Committee