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Fwd: Online Training Course - 'Essentials of Management'

FYI and appropriate action. Thanks.

Sent from my iPad

Begin forwarded message:

From: Training Activities Division <tra@wmo.int>
Date: 4 September 2017 at 7:59:45 PM GMT+8
Cc: "Manktelow, Steve" <steve.manktelow@metoffice.gov.uk>
Subject: Online Training Course - 'Essentials of Management 2017-18' Now open for Applications
Reply-To: tra@wmo.int

Dear ET-NFPs and WMO RTCs,

The UK Met Office has informed us that the next run of the management by e-learning course entitled "Essentials of Management - 2017-18" will commence on Monday 30th October 2017. This online course is developed and run with funding from UK VCP contributions, and support from WMO, and is free of charge to participants from developing countries. We would encourage you to inform potential participants and encourage them to apply.

Those who are interested, please download the Application Form and have it signed by your immediate Supervisor and Division Chief, and submit to the PPDC Secretariat on or before

25 SEPT

, 2017.

RECIPES (276)

The course is designed for mid-level managers of NMHSs in developing countries, or for those employees who want to increase their knowledge of management skills, providing a foundation for further career development. Topics include effective team working, planning, performance management, and many others. This is a good introduction and foundation if you wished to go onto more formal studies such as an MBA.

The course is presented on and available at: http://www.met-elearning.org/moodle v2/

The course will be facilitated and administered remotely - there will be no need for the candidate to travel to a particular venue and all coursework will be completed online. In addition, the course forum provides opportunities for participants from NMHSs from around the world to discuss topics and share experience. It would be expected that participants would spend 3-4 hours a week on the course. Currently the course is run in English. If you are considering enrolling in this course we strongly suggest that you discuss this with your supervisor to see if you can get some time allocated each week to undertake the course. It is very hard to catch up if you drop behind by more than one week.

How to apply for the course:

Try the new Yahoo Mail

PPDC ref: 2 posted : 05 Sept 2017
then email

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