



## NOTICE TO BIDDERS

The **Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)** through the Bids and Awards Committee (BAC) hereby notifies suppliers classified by and duly registered with the PhilGEPS and in the PAGASA registry of Contractors/Suppliers of its resort to Alternative Method of Procurement through Direct Contracting, pursuant to Section 50, Rule XVI of the Revised IRR of R.A. 9184, for the procurement of the following goods/items, the details of which are enumerated hereunder, viz:

- |                                     |   |   |  |                     |
|-------------------------------------|---|---|--|---------------------|
| a) Reference No.                    | : | IB No. 2023-004 DC  |  | PR No. 2023-07-0421 |
| b) Name of Project                  | : | Supply, Delivery and Installation of Spare Parts DIF (IF Digitizer)                               |  |                     |
| c) Location                         | : | Engineering and Technical Services Division   |  |                     |
| d) Brief Description                | : | Replacement of defective DIF (IF Digitizer) spare part of the Aparri Doppler Weather Radar System |  |                     |
| e) Approved Budget for the Contract | : | Php 832,379.43.00   |  |                     |
| f) Source of Fund                   | : | General Appropriations Act (GAA)  |  |                     |
| g) Submission & Opening of Env. 1&2 | : | 14 August 2023 at 11:00 AM  |  |                     |

**NAME OF INVITED SUPPLIER/DISTRIBUTOR :** JAPAN RADIO CO., LTD.

The above-mentioned supplier/distributor shall be simply required to submit to the PAGASA Bids and Awards Committee (PAGASA-BAC) its lowest price quotation or a pro-forma invoice on the specific items required by the project together with the specific conditions of the sale.

All particulars relative to Bid Bond, Performance Bond, Bid Evaluation and Award of the Contract shall be governed by the provisions of RA 9184 and its Revised IRR.

The supplier/distributor shall pay a non-refundable fee for the bidding documents in the amount of **One Thousand pesos (Php1,000.00)** only.

The PAGASA reserves the right to accept or reject any Bid, and to annul the bidding process any time prior to contract award, without thereby incurring any liability to the affected bidder.

**BONIFACIO G. PAJUELAS, Ph.D.**  
*Chairperson, PAGASA-BAC*



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**Philippine Atmospheric, Geophysical and Astronomical Services**  
**Administration (PAGASA)**

Standard Form  
Number: SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

04 August 2023

**JAPAN RADIO CO., LTD.**  
Unit 603 Liberty Center 104 H.V. Dela Costa St.  
Salcedo Village, Makati City

Please quote your lowest price on the item/s listed below, subject to herein Terms and Conditions, stating the shortest time of delivery, and submit your quotation duly signed by your representative not later than **14 August 2023, 11:00 a.m.**

**BONIFACIO G. PAJUELAS, Ph.D.**  
Chairperson, PAGASA BAC

**TERMS AND CONDITIONS:**

- 1. All entries must be typewritten, signed, and sealed by the bidder's authorized representative and submitted to the PAGASA-BAC Secretariat Office, PAGASA Main Bldg., Science Garden Complex, BIR Road, Brgy. Central, Quezon City.
- 2. Prices shall be valid for a period of 120 calendar days from the date of submission of the price quotation. The price shall be inclusive of taxes, shipping and handling cost (Manila), freight and insurance, and all other government taxes.

**REQUIREMENTS:**

Stock No.	Unit	Item Description	Qty	Unit Cost (Php)	TOTAL COST (Php)
	unit	Supply, Delivery and Installation of One (1) unit of DIF (IF Digitizer)	1		
		PR No. 2023-07-0421			
Grand Total					

After having carefully read and accepted your General Conditions, I/We quote you on the item at the prices noted above.

\_\_\_\_\_  
**Printed Name / Signature**

\_\_\_\_\_  
**Tel No. / Fax No.**

\_\_\_\_\_  
**Date**

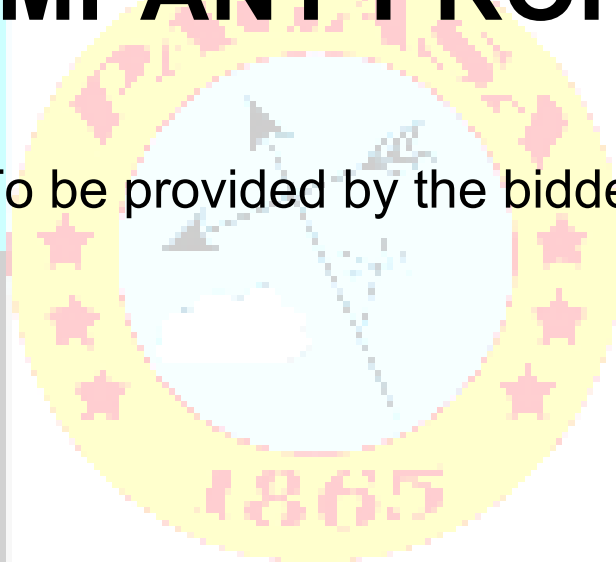
*"tracking the sky...helping the country"*

Science Garden Compound, BIR Road, Brgy. Central, Quezon City,  
Metro Manila, Philippines 1100

Tel. No. (02) 8284-0800  
Website: <http://bagong.pagasa.dost.gov.ph>

# **COMPANY PROFILE**

To be provided by the bidder.



# **Registration Certificate**

from the **Securities and Exchange  
Commission (SEC)**

including Articles of Incorporation for Corporations; OR,  
Department of Trade and Industry (DTI) for sole proprietorship;  
OR, Cooperative Development Authority (CDA) for Cooperatives,  
whichever may be appropriate under existing laws of the  
Philippines

# MAYOR'S PERMIT

Valid and Current

OR

License issued by the city or municipality where the principal place of business of the prospective bidder is located

TAB “D”



# LATEST TAX CLEARANCE

**TAB “E”**

PhilGEPS Certificate of Registration and Membership

**PLATINUM CATEGORY**

To be provided by the bidder.



# Income / Business Tax Return

for FY 2022

To be provided by the bidder

1865



**Omnibus Sworn Statement***[shall be submitted with the Bid]***TAB “J”**

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized

representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examining all of the Bidding Documents;
  - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

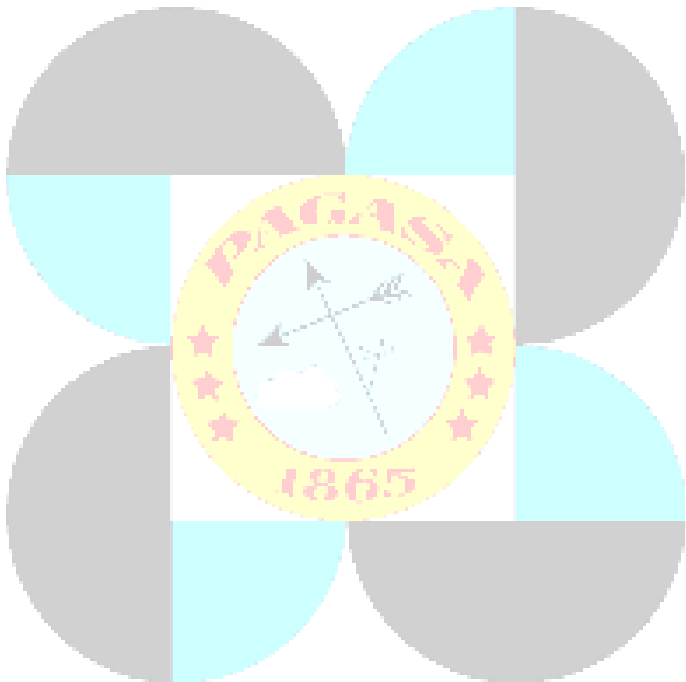
Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_  
Page No. \_\_\_\_  
Book No. \_\_\_\_  
Series of \_\_\_\_.

\* This form will not apply for WB funded projects.



Standard Form Number: SF-GOOD-35  
Revised on: May 24, 2004

TAB “J-1”

AUTHORITY OF SIGNATORY

SPECIAL POWER OF ATTORNEY

I, \_\_\_\_\_, President of \_\_\_\_\_, a corporation incorporated under the laws of \_\_\_\_\_ with its registered office at \_\_\_\_\_, by virtue of Board Resolution No. \_\_\_\_\_ dated \_\_\_\_\_, has made, constituted and appointed \_\_\_\_\_ true and lawful attorney, for it and its name, place and stead, to do, execute and perform any and all acts necessary and/or represent \_\_\_\_\_ in the bidding of \_\_\_\_\_ as fully and effectively as corporation might do if personally present with full power of substitution and revocation and hereby confirming all that said representative shall lawfully do or cause to be done by virtue hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_.

Signed in the Presence of:

\_\_\_\_\_

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
QUEZON CITY )SS.

BEFORE ME, a Notary Public for and in Quezon City, Philippines, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared:

<u>NAME</u>	<u>Valid ID No.</u>	<u>ISSUED AT/ON</u>
_____	_____	_____
_____	_____	_____

known to me and known to be the same person who executed the foregoing instrument consisting of \_\_\_\_\_ ( ) pages, including the page whereon the acknowledgments is written and acknowledged before me that the same is his free and voluntary act and deed and that of the Corporation he represents.

WITNESS MY HAND AND NOTARIAL SEAL, at the place and on the date first above written.

Notary Public  
Until 31 December 20\_\_\_\_  
PTR No. \_\_\_\_\_  
Issued at: \_\_\_\_\_  
Issued on: \_\_\_\_\_  
TIN No. \_\_\_\_\_

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_.

The Authority of the Signatory is a requirement in the Technical Envelope. It refers to the authority of the signing official solely intended for the project: in the case of single proprietorship, there must be an affidavit of the owner or a Special Power of Attorney; for partnerships, a partnership resolution from the General Manager of President; for corporations, a board resolution with secretary’s certificate; and for joint-venture, a resolution signed by all the joint-venture partners.

Standard Form Number: SF-GOOD-36  
Revised on: May 24, 2004

TAB “J-1”

SECRETARY’S CERTIFICATE

I, \_\_\_\_\_, a duly elected and qualified Corporate Secretary of \_\_\_\_\_, a corporation duly organized and existing under and by virtue of the law of the \_\_\_\_\_, DO HEREBY CERTIFY, that:

I am familiar with the facts herein certified and duly authorized to certify the same;

At the regular meeting of the Board of Directors of the said Corporation duly convened and held on \_\_\_\_\_ at which meeting a quorum was present and acting throughout, the following resolutions were approved, and the same have not been annulled, revoked and amended in any way whatever and are in full force and effect on the date hereof:

RESOLVED, that \_\_\_\_\_ be, as it hereby is, authorized to participate in the bidding of \_\_\_\_\_ Project ID-No.) \_\_\_\_\_ by the (Name of the Procuring Entity) ; and that if awarded the project shall enter into a contract with the (Name of the Procuring Entity) ; and in connection therewith hereby appoint \_\_\_\_\_, acting as duly authorized and designated representatives of \_\_\_\_\_, are granted full power and authority to do, execute and perform any and all acts necessary and/or to represent \_\_\_\_\_ in the bidding as fully and effectively as the \_\_\_\_\_ might do if personally present with full power of substitution and revocation and hereby satisfying and confirming all that my said representative shall lawfully do or cause to be done by virtue hereof;

RESOLVED FURTHER THAT, the \_\_\_\_\_ hereby authorizes its President to:

- (1) execute a waiver of jurisdiction whereby the \_\_\_\_\_ hereby submits itself to the jurisdiction of he Philippine government and hereby waives its right to question the jurisdiction of the Philippine courts;
- (2) execute a waiver that the \_\_\_\_\_ shall not seek and obtain writ of injunctions or prohibition or restraining order against the AFP or any other agency in connection with this project to prevent and restrain the bidding procedures related thereto, the negotiating of and award of a contract to a successful bidder, and the carrying out of the awarded contract.

WITNESS the signature of the undersigned as such officer of the said \_\_\_\_\_ this \_\_\_\_\_.

(Corporate Secretary)

**SUBSCRIBED AND SWORN** to before me this \_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_, [date issued], [place issued]  
IBP No. \_\_, [date issued], [place issued]

Doc. No. \_\_\_\_  
Page No. \_\_\_\_  
Book No. \_\_\_\_  
Series of \_\_\_\_.

The Authority of the Signatory is a requirement in the Technical Envelope. It refers to the authority of the signing official solely intended for the project: in the case of single proprietorship, there must be an affidavit of the owner or a Special Power of Attorney; for partnerships, a partnership resolution from the General Manager of President; for corporations, a board resolution with secretary’s certificate; and for joint-venture, a resolution signed by all the joint-venture partners.



Project Reference Number:  
Name of the Project:  
Location of the Project:

Customs & Duties taxes					
TOTAL					

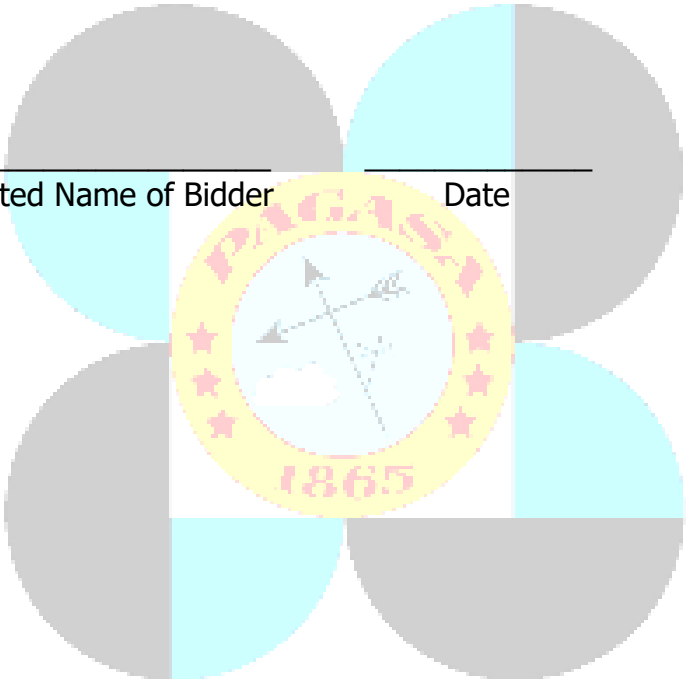
*\* if applicable*

I hereby certify to comply and deliver the Items within \_\_\_\_\_ **calendar days** upon receipt of the Notice to Proceed (NTP) from the PAGASA.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of Bidder

\_\_\_\_\_  
Date





Bid Form

TAB “A”

Date: \_\_\_\_\_  
Invitation to Bid<sup>1</sup> N<sup>o</sup>: \_\_\_\_\_

To: [name and address of PROCURING ENTITY]

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers [\_\_\_\_\_insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] [\_\_\_\_\_(description of the GOODS)] in conformity with the said Bidding Documents for the sum of [\_\_\_\_\_(Php\_\_\_\_\_)] total Bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:<sup>2</sup>

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state “None”)		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, [for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter’s behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter’s behalf for Name of Project of the Name of the Procuring Entity].

<sup>1</sup> If ADB, JBIC and WB funded projects, use IFB.  
<sup>2</sup> Applicable only if the Funding Source is the ADB, JBIC or WB.

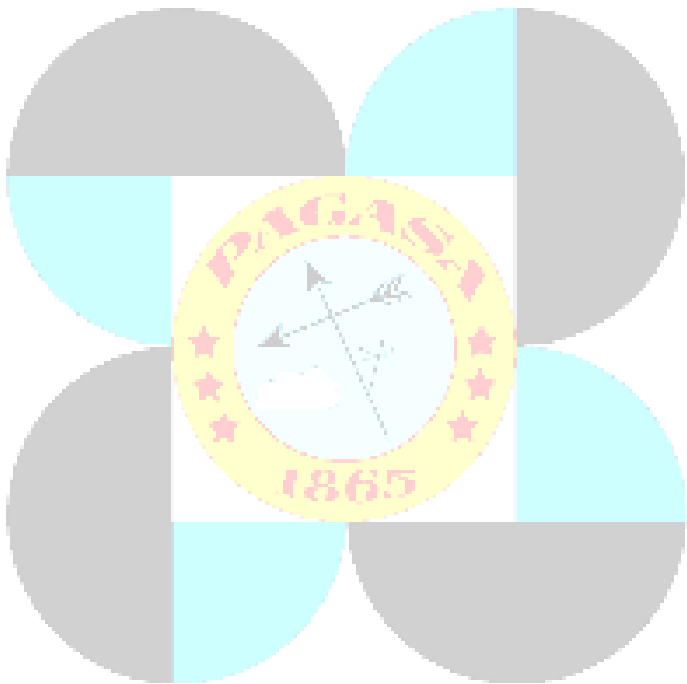
We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_.



APPENDIX “1”

Bid Form for the Procurement of Goods  
[shall be submitted with the Bid]

BID FORM

Date : \_\_\_\_\_

Project Identification No. : \_\_\_\_\_

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] [description of the Goods] in conformity with the said PBDs for the sum of [total Bid amount in words and figures] or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:  
Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address	Amount	Purpose of
agent	Currency	Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state “None”) ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

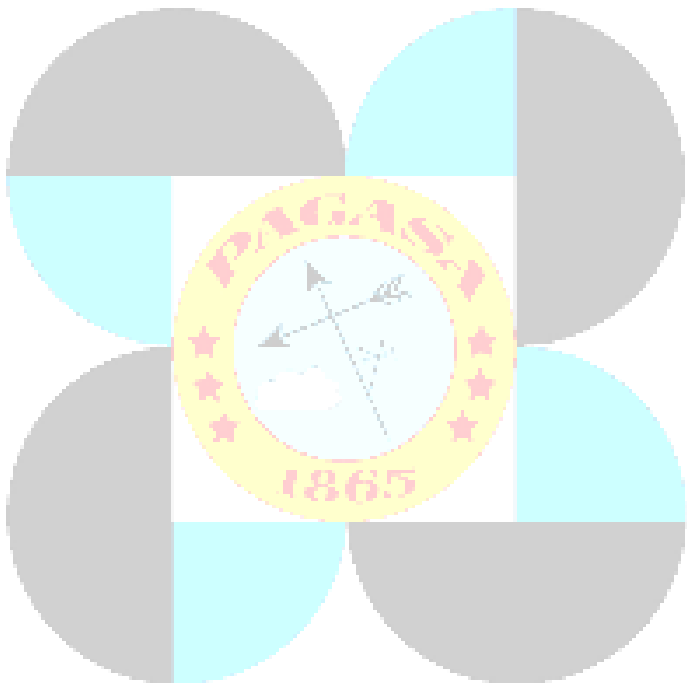
We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_  
Legal capacity: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_  
Date: \_\_\_\_\_





**PAGASA BIDS AND AWARDS COMMITTEE (PAGASA-BAC)**

**CHECKLIST OF REQUIREMENTS**  
**(DIRECT CONTRACTING - GOODS)**

Title of Project	: <b>Supply, Delivery and Installation of Spare Parts DIF (IF Digitizer)</b>	
Reference	: PR No.: 2023-07-0421	: IB. No.: 2023-004 DC
ABC	: <b>Php 832,379.43</b>	
Date of Evaluation	:	
Name of Bidder	: <b>JAPAN RADIO CO. LTD.</b>	

**ENVELOPE NO.1: ELIGIBILITY AND TECHNICAL COMPONENTS**

PLEASE SUBMIT THE FOLLOWING DOCUMENTS IN TRIPLICATE COPIES, ARRANGED IN ORDER, WITH LABEL AND DULY TABBED, AND USING ONLY THE PRESCRIBED BIDDING FORMS:

I. ELIGIBILITY REQUIREMENTS		
DESCRIPTION		TAB
➤	COMPANY PROFILE	A
➤	CLASS “A” DOCUMENTS	
<u>LEGAL DOCUMENTS</u>		
<input type="checkbox"/>	Registration Certificate from the <b>Securities and Exchange Commission (SEC)</b> including <b>Articles of Incorporation</b> for Corporations; <b>OR, Department of Trade and Industry (DTI)</b> for sole proprietorship; <b>OR, Cooperative Development Authority (CDA)</b> for Cooperatives, whichever may be appropriate under existing laws of the Philippines;	B
<input type="checkbox"/>	Valid and current <b>Mayor’s Permit “2023”</b> or License issued by the city or municipality where the principal place of business of prospective bidder is located.	C
<input type="checkbox"/>	Latest <b>Tax Clearance</b>	D
<input type="checkbox"/>	<b>PhilGEPS Certificate</b> of Registration and Membership under <b>Platinum</b> category.	E
<i>* For foreign bidders, the foregoing documents may be substituted by the appropriate equivalent documents in English.</i>		
<u>FINANCIAL DOCUMENTS</u>		
<input type="checkbox"/>	Income / Business Tax Return for FY <b>2022</b>	F
I. TECHNICAL REQUIREMENTS		
DESCRIPTION		TAB
<input type="checkbox"/>	<b>Omnibus Sworn Statement (Revised)</b> , in accordance with Section 25.3 of the 2016 Revised IRR of R.A. 9184 and using the prescribed form.	G
<input type="checkbox"/>	<b>Authority of the Signatory</b> , <i>i.e.</i> , the Secretary’s Certificate OR the Special Power of Attorney (SPA) <b>or</b> , Owner’s Affidavit, whichever is applicable.	G-1

REMARKS:    [ ] PASS        [ ] FAIL

Checked by: \_\_\_\_\_  
BAC Member



**ENVELOPE NO. 2: FINANCIAL COMPONENT**

**PLEASE SUBMIT THE FOLLOWING DOCUMENTS IN TRIPLICATE COPIES, ARRANGED IN ORDER, WITH LABEL AND DULY TABBED, AND USING ONLY THE PRESCRIBED BIDDING FORMS:**

II. FINANCIAL REQUIREMENTS		
DESCRIPTION		TAB
<input type="checkbox"/>	Financial Bid Form.	A
<input type="checkbox"/>	Detailed Cost Breakdown	B
<input type="checkbox"/>	Digital Copy of the detailed cost breakdown; PDF files of all the bidding documents submitted. <i>Pdf files must be the exact replica of the original copy submitted.</i>	C

**NOTE: Additional Instructions:**

- a) **ALL PAGES** of the **ORIGINAL COPY** of the bidder's **Financial Proposal** shall likewise be countersigned by the Bidder or his/her duly authorized representative. The countersignature must appear at the **lower right portion** of each of the pages in the bidding documents submitted using **any color of pen except BLACK**. **To determine the bidder's compliance to said specific requirement, the duplicate copies, i.e., Copy 1 & 2, must be the exact replica of the Original Copy submitted.**
- b) Bidders shall complete the appropriate Price Schedules included herein, stating the unit prices, total price per item, the total amount and the expected countries of origin of the Goods to be supplied under this Project.
- c) Bidders shall include in the **detailed cost breakdown** the rates and prices for all items/components of the Goods and/or Services described in the Bill of Quantities, including cost of all applicable taxes, such as, but not limited to, the Value Added Tax (VAT), income tax, local taxes, and other fiscal levies and duties. Bids not addressing or providing all of the required items in the Bidding Documents including, where applicable, Bill of Quantities, shall be considered non-responsive and, thus, automatically disqualified.
- d) Use only the prescribed forms as provided in the bidding documents **without any alterations** to their format and **no substitute form shall be accepted**. Unless otherwise stated in the **BDS**, use of substitute forms shall be a ground for outright rejection of the bidder's document.
- e) **ANY MISSING or UNSIGNED or NOT COUNTERSIGNED DOCUMENT or NON-COMPLIANCE IN THE ABOVE-MENTIONED CHECKLIST AND INSTRUCTIONS SHALL BE A GROUND FOR OUTRIGHT DISQUALIFICATION USING THE NON-DISCRETIONARY "PASS/FAIL" CRITERIA.**
- f) **These additional requirements and instructions shall form part of the Instructions to Bidders.**

REMARKS:    [   ] PASS        [   ] FAIL

Checked by: \_\_\_\_\_  
BAC Member