



**PURCHASE ORDER**

Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)  
 Agency/Procuring Entity

Supplier: <b>TOYOTA BALINTAWAK, INC.</b>	P.O. No. : <b>2025-12-0651 PB</b>
Address: Edsa Corner V. Ang and General Evangelista Streets, Caloocan City	Date : <b>December 12, 2025</b>
E-Mail Address: _____	Mode of Procurement: <b>Competitive Bidding</b>
Telephone No.: _____	
TIN: 000-300-956-000	

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **PAGASA Central Office** Delivery Term: **30 calendar days**  
 Date of Delivery: \_\_\_\_\_ Payment Term: **On Credit**

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	
1	lot	<b>Supply and Delivery of One (1) unit 15-seater Passenger Van (IB No. 2025-49 R   PR 2025-05-0310)</b>  The following documents shall be deemed to form and be read and construed as integral part of this agreement, viz : <ul style="list-style-type: none"> <li>● The Purchase Request;</li> <li>● Scope of Works;</li> <li>● Plans/Drawings;</li> <li>● Bill of Quantities;</li> <li>● The Performance Security</li> <li>● The Notice of Award (NOA) and the Bidder's conforme thereto;</li> <li>● PAGASA-BAC Resolution/s;</li> <li>● The Abstract of Bids "as READ" &amp; "as CALCULATED";</li> <li>● The Post Qualification Report;</li> <li>● The TWG Evaluation Report;</li> <li>● The Invitation to Bid;</li> <li>● The Supplemental/Bid Bulletin (if any);</li> <li>● Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted.</li> </ul> <ul style="list-style-type: none"> <li>● Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. <b>Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.</b></li> </ul> <b>Inclusive of VAT and all other Government Taxes</b>  <b>Warranty:</b> 3 years warranty or 100 Kilometers (Km) whichever comes first. Any units that fails to provide satisfactory performance during this warranty period shall be replaced by the winning bidder's expense.  <b>Purpose:</b> for official use of PAGASA GCF -APA Project -GCP[PH][071][GCF-	1		<b>1,995,155.00</b>

**(Total Amount in Words) ONE MILLION NINE HUNDRED NINETY-FIVE THOUSAND ONE HUNDRED FIFTY-FIVE PESOS ONLY\*\*\***

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Conforme:

REBECCA A. SAMAR  
 Signature over printed name of Supplier  
JANUARY 6, 2026  
 Date

NATHANIEL T. SERVANDO, Ph.D.  
 05 JAN 2026 Administrator

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_  
**BERNARD LOUISE C. DATUIN**  
 Chief, Accounting Section

ORS/BURS No. : 184-2025-12-0792  
 Date of the ORS/BURS: 12/19/25  
 Amount: 1,995,155-00  
1000000000



## NOTICE TO PROCEED

05 JAN 2026

12 December 2025

**TOYOTA BALINTAWAK, INC.**  
Edsa Corner V. Ang and  
General Evangelista Streets,  
Caloocan City

**Thru: Ms. REBECCA S. RAMIREZ**  
Duly Authorized Representative

**Dear Ms. Ramirez:**

The attached **Purchase Order (PO No. 2025-12-0651 PB)** having been approved, notice is hereby given to your firm that, delivery of the goods and other ancillary services may proceed for the Project **Supply and Delivery of One (1) unit 15-seater Passenger Van (IB No. 2025-49 R | PR 2025-05-0310)** effective upon receipt of this Notice.

You are therefore responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PAGASA.

Very truly yours,

**NATHANIEL T. SERVANDO, Ph.D.**  
Administrator

I hereby acknowledge receipt of this Notice on JANUARY 16, 2026  
(Date of receipt)

Name of Representative of the Bidder: REBECCA S. RAMIREZ

Authorized Signature: [Signature]

"tracking the sky...helping the country"