



NOTICE TO PROCEED

02 December 2025

Mr. FELIX RICARDUS LUCKY R. AYQUE
 Founder/Chief Executive Officer
**JV OF KOMUNIDAD GLOBAL SERVICES AND
 OPERATIONS PHILIPPINES INC. AND
 METRONIX INC.**
 Uptown Eastgate Tower, 11th Ave., cor. 36th Street
 Bonifacio Global City, Taguig

Thru: Ms. MARY JANE CARLOS
 Duly Authorized Representative

Dear Sir/Madam:

The attached **Contract Agreement** having been approved, notice is hereby given to your firm that work may commence for the project **Consultancy Services for the Development of the Risk Assessment Tool – Re bid** (REI No. 2025-37 C-R | PR No. 2025-06-0382) effective upon receipt of this Notice.

You are therefore responsible for performing the services under the terms and conditions of the Contract of Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PAGASA.

Very truly yours,

NATHANIEL T. SERVANDO, Ph.D.
 Administrator

I hereby acknowledge receipt of this Notice on DECEMBER 11, 2025
 (Date of receipt)

Name of Representative of the Bidder: MARY JANE CARLOS

Authorized Signature: _____



PO NO. 2025-11-0619
28 November 2025

CONTRACT FOR

Consultancy Services for the Development of Risk Assessment Tool

This CONTRACT executed on the day of DEC 11 2025 20____ by and between:

Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA), a government agency of the Republic of the Philippines, with office address at Science Garden Compound, Senator Miriam P. Defensor-Santiago Ave., Barangay Central, Quezon City hereinafter called "the Entity";

-and-

Joint Venture (JV) of Komunidad Global Services and Operations Philippines, Inc. and Metronix, Inc., a company duly organized and existing under the laws of the Republic of the Philippines, with principal office at Uptown Eastgate Tower, 11th Ave., cor. 36th Street Bonifacio Global City, Taguig, hereinafter called "the Supplier/Contractor/Consultant".

WHEREAS, the Entity invited Bids for consulting services, particularly the *Development of the Risk Assessment Tool*;

WHEREAS, the Consultant submitted a responsive bid and was awarded the contract for the procurement in the total amount of **Nine Million Six Hundred Thousand Pesos (Php9,600,000.00) inclusive of all taxes**, hereinafter referred to as the "Contract Price."

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.
2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009 shall form part and be read and construed as integral parts of this Contract, viz.:
 - a. Philippine Bidding Documents (PBD);
 - i. General and Special Conditions of Contract;
 - ii. Terms of Reference;
 - iii. Request for Expression of Interest;
 - iv. Instructions to Bidders;
 - v. Bid Data Sheet;
 - vi. Addenda and/or Supplemental Bid Bulletins, if any;
 - vii. Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/ statements submitted (e.g., bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - viii. Eligibility requirements, documents and/or statements; and
 - ix. Other contract documents that may be required by existing laws and/or the Entity.
 - b. Winning bidder's bid, including the Eligibility Requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - c. Performance Security;
 - d. Notice of Award of Contract; and the Bidder's Conforme thereto; and
 - e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBD, such as but not limited to the Notice to Proceed and Warranty Security.

Handwritten signatures and initials in blue ink, including a large signature on the right and several initials below it.

3. In consideration of the Contract Price of **Nine Million Six Hundred Thousand Pesos** (Php9,600,000.00), or such other sums as may be determined in accordance with the terms of the Contract, the Consultant agrees to deliver and perform the items and related services for the *Consultancy Services for the Development of the Risk Assessment Tool – Re bid* described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.
4. The **PAGASA** agrees to pay the above-mentioned sum to the Consultant in accordance with the schedule and manner provided in the Bidding Documents and its annexes.
5. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

NATHANIEL T. SERVANDO
Administrator

MARY JANE E. CARLOS
Chief Channel Officer/ Authorized
Representative of Komunidad

Signed in the presence of:

THELMA A. CINCO
Project Leader

JEROME E. FELICIDARIO
Head of Community Solutions

Funds Available

ORCA 184-2025-12-0935

ACKNOWLEDGMENT **BERNARDO D. DATUIN, CPA**
Chief Accounting Section

502197000

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BEFORE ME, personally appeared:

Name	Valid Identification Document	Issued by	Issued On
NATHANIEL T. SERVANDO	1687	PAGASA	3 NOV 2020
MARY JANE E. CARLOS	4760-1904-2035-6452	PSA	29 AUG 2023

A Notary Public for and in the MANILA, City/Province of MANILA, this 11 day of DEC, 2025, personally appeared the above-named persons who have satisfactorily proven to me their identity, through their identifying documents, that they are the same persons who executed and voluntarily signed the foregoing instrument consisting of pages, including this page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND SEAL this day of DEC 11 2025 at MANILA.

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Series of

ATTY. PATRICK ALBERT C. GALERA
IBP OR NO. 509135 / Feb. 15, 2025 / Manila - Roll No. 85778
MCLE Compliance No. VII - 0019000 / April 14, 2023
PTR NO. 2153103 / Feb. 7, 2025 / Manila
COMAND. 2025-047 until Dec. 31, 2026