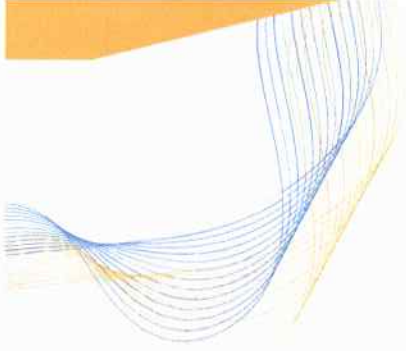




Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Philippine Atmospheric, Geophysical and Astronomical Services Administration
(PAGASA)

*Annual Procurement Plan
for Common-Use Supplies & Equipment*

APP-CSE 2024

MAIN AND NCR



APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/ho55B>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appecs.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DOEST/PAASA
Region: MAIN & NCR
Address: SCIENCE GARDEN COMPLEX,
BIR ROAD, DILIMAN, QC

Agency Code/UACS: Q014/190100000000
Organization Type: NATIONAL GOVERNMENT AGENCY (NGA)

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Contact Person: ELEONOR D. TORIAS
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	60	0	0	60	3,057.60	2	0	0	2	101.92	24	0	0	24	1,223.04	2	0	0	2	101.92	88	50.96	4,484.48
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	146	0	0	146	65,898.56	3	0	0	3	1,354.08	113	0	0	113	51,003.68	15	0	0	15	6,770.40	277	451.36	125,026.72
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	26	0	0	26	919.36	0	0	0	0	0.00	15	0	0	15	530.40	0	0	0	0	0.00	41	35.36	1,449.76
4	60121413-CB-P02	CLEARBOOK, Legal size	box	37	0	0	37	1,423.76	0	0	0	0	0.00	15	0	0	15	577.20	0	0	0	0	0.00	52	38.48	2,000.96
5	60121534-ER-P01	ERASER, plastic/rubber	piece	20	0	0	20	187.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	9.36	187.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	147	0	0	147	3,822.00	10	0	0	10	260.00	147	0	0	147	3,822.00	5	0	0	5	130.00	309	26.00	8,034.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	40	0	0	40	1,788.80	5	0	0	5	223.60	40	0	0	40	1,788.80	5	0	0	5	223.60	90	44.72	4,024.80
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	82	0	0	82	4,690.40	0	0	0	0	0.00	65	0	0	65	3,718.00	0	0	0	0	0.00	147	57.20	8,406.40
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	238	0	0	238	6,188.00	10	0	0	10	260.00	213	0	0	213	5,538.00	0	0	0	0	0.00	461	26.00	11,986.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	77	0	0	77	3,443.44	15	0	0	15	670.80	30	0	0	30	1,341.60	0	0	0	0	0.00	122	44.72	5,455.84
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	60	0	0	60	3,432.00	0	0	0	0	0.00	30	0	0	30	1,716.00	0	0	0	0	0.00	90	57.20	5,148.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	50	0	0	50	1,300.00	0	0	0	0	0.00	50	0	0	50	1,300.00	0	0	0	0	0.00	100	26.00	2,600.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	5	0	0	5	228.80	0	0	0	0	0.00	5	0	0	5	228.80	0	0	0	0	0.00	10	45.76	457.60
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	27	0	0	27	1,544.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	57.20	1,544.40
15	60121124-WR-P01	WRAPPING PAPER	pack	5	0	0	5	1,071.20	0	0	0	0	0.00	5	0	0	5	1,071.20	0	0	0	0	0.00	10	214.24	2,142.40
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-QO-C03	DOCUMENT CAMERA	unit	1	0	0	1	25,536.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,536.16	25,536.16
17	45111609-HM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	395	0	0	395	8,626.80	15	0	0	15	327.60	145	0	0	145	3,166.80	10	0	0	10	218.40	565	21.84	12,379.60
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	335	0	0	335	6,619.80	15	0	0	15	296.40	85	0	0	85	1,679.60	10	0	0	10	197.60	445	19.76	8,793.20
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	20	0	0	20	1,851.20	0	0	0	0	0.00	20	0	0	20	1,851.20	0	0	0	0	0.00	40	92.56	3,702.40
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	109	0	0	109	9,522.24	0	0	0	0	0.00	25	0	0	25	2,184.00	0	0	0	0	0.00	134	87.36	11,706.24
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	28	0	0	28	3,581.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28	127.92	3,581.76
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	25	0	0	25	596.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	23.92	596.00
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	76	0	0	76	3,398.72	0	0	0	0	0.00	0	0	0	0	0.00	6	0	0	6	268.32	82	44.72	3,667.04
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	20	0	0	20	720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	36.00	720.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
26	47131811-DE-R02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	86.40	0.00
28	47131803-09-A01	DISINFECTANT SPRAY	can	67	0	0	67	10,103.60	0	0	0	0	0.00	25	0	0	25	3,770.00	12	0	0	12	1,809.60	104	150.80	15,683.20
29	47131601-0U-P01	DUST PAN	piece	30	0	0	30	1,404.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	46.80	1,404.00
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00
31	47131830-FC-A01	FURNITURE CLEANER	can	10	0	0	10	2,267.20	0	0	0	0	0.00	10	0	0	10	2,267.20	0	0	0	0	0.00	20	226.72	4,534.40
32	72301612-HS-L01	HAND SOAP, liquid	bottle	5	0	0	5	214.75	0	0	0	0	0.00	5	0	0	5	214.75	0	0	0	0	0.00	10	42.95	429.50
33	47121804-MP-R01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,286.00	0.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00
36	47131501-RG-C01	RAGS	kilo	86	0	0	86	4,919.20	0	0	0	0	0.00	49	0	0	49	2,802.80	12	0	0	12	686.40	147	57.20	8,406.40
37	47131602-SC-N01	SCOURING PAD	pack	30	0	0	30	2,683.20	0	0	0	0	0.00	30	0	0	30	2,683.20	0	0	0	0	0.00	60	89.44	5,368.40
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	12	0	0	12	1,560.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	130.00	1,560.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	2	0	0	2	118.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	39.28	118.56
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	10	0	0	10	925.60	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	925.60	20	92.56	1,851.20
41	47121702-WB-P01	WASTEBASKET	piece	33	0	0	33	1,441.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	33	43.68	1,441.44
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SI-P01	INK, for stamp pad	bottle	22	0	0	22	666.40	0	0	0	0	0.00	9	0	0	9	280.80	0	0	0	0	0.00	31	31.20	967.20
CONSUMER ELECTRONICS																										
43	52161535-0V-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00
FACE MASK																										
44	42131713-SM-M06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
FILMS																										
45	13111203-AC-P01	ACETATE	roll	14	0	0	14	14,676.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	1,048.32	14,676.48
46	13111201-CF-P02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																										
49	35121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	30	0	0	30	14,242.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	284.84	14,242.00
FURNITURE AND FURNISHINGS																										
50	56101504-CH-R01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00
51	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	6	0	0	6	6,658.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	1,109.68	6,658.08
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	16	0	0	16	16,107.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	1,006.72	16,107.52
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-009D03	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
59	43211507-009D04	DESKTOP, for Mid-Range Users	unit	3	0	0	3	127,171.20	0	0	0	0	0.00	1	0	0	1	42,390.40	0	0	0	0	0.00	4	42,990.40	169,561.60
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	4	0	0	4	12,072.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,018.08	12,072.32
61	43202010-FD-U04	FLASH DRIVE	piece	44	0	0	44	9,884.16	0	0	0	0	0.00	20	0	0	20	4,492.80	0	0	0	0	0.00	64	224.64	14,376.96
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	42,380.00	0	0	0	0	0.00	1	42,380.00	42,380.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	4	0	0	4	187,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	46,000.00	187,200.00
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	169.52	0.00
65	43212102-PR-C02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
66	43212102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	1	0	0	1	23,063.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	23,063.04	23,063.04
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	54	0	0	54	4,380.48	0	0	0	0	0.00	62	0	0	62	5,029.44	0	0	0	0	0.00	116	81.12	9,409.92
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	230	0	0	230	47,338.60	0	0	0	0	0.00	80	0	0	80	16,465.60	0	0	0	0	0.00	310	205.82	63,804.20
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201510-GL-X01	GLUE, all-purpose	jar	61	0	0	61	4,313.92	0	0	0	0	0.00	5	0	0	5	353.60	0	0	0	0	0.00	66	70.72	4,667.52
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	24	0	0	24	541.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	22.55	541.20
72	31151804-SW-H01	STAPLE WIRE, standard	box	153	0	0	153	3,635.28	0	0	0	0	0.00	20	0	0	20	475.20	10	0	0	10	237.60	183	23.76	4,348.08
73	31201503-TA-H01	TAPE, electrical	roll	131	0	0	131	2,547.95	0	0	0	0	0.00	58	0	0	58	1,128.10	0	0	0	0	0.00	189	19.45	3,676.05
74	31201503-TA-H01	TAPE, masking, 24mm	roll	220	0	0	220	13,613.60	3	0	0	3	185.84	115	0	0	115	7,116.20	0	0	0	0	0.00	338	61.88	20,915.44
75	31201503-TA-H02	TAPE, masking, 48 mm	roll	139	0	0	139	16,841.24	0	0	0	0	0.00	70	0	0	70	8,481.20	0	0	0	0	0.00	209	121.16	25,322.44
76	31201512-TA-P01	TAPE, packaging, 48 mm	roll	120	0	0	120	3,619.20	0	0	0	0	0.00	88	0	0	88	2,654.08	0	0	0	0	0.00	208	30.16	6,273.28
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	242	0	0	242	2,768.48	5	0	0	5	57.20	103	0	0	103	1,176.32	0	0	0	0	0.00	300	11.44	4,004.00
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	142	0	0	142	3,786.64	0	0	0	0	0.00	55	0	0	55	1,315.60	0	0	0	0	0.00	197	23.92	4,712.24
79	31151507-TW-H01	TWINE, plastic	roll	29	0	0	29	2,050.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	29	70.72	2,050.88
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RJ-P02	RULER, flexible, plastic, 450mm	piece	30	0	0	30	624.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	20.80	624.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	50	0	0	50	800.00	0	0	0	0	0.00	20	0	0	20	320.00	0	0	0	0	0.00	70	16.00	1,120.00
82	44101602-PR-H01	BINDING AND PUNCHING MACHINE	unit	1	0	0	1	10,104.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,104.64	10,104.64
83	44101807-CA-C01	CALCULATOR, Compact	unit	3	0	0	3	861.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	287.04	861.12
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	46	0	0	46	430.56	0	0	0	0	0.00	9	0	0	9	84.24	6	0	0	6	56.16	61	9.36	570.96
86	44122105-BF-C02	CLIP, backfold, 25mm	box	40	0	0	40	624.00	5	0	0	5	78.00	2	0	0	2	31.20	6	0	0	6	93.60	53	15.60	826.80
87	44122105-BF-C03	CLIP, backfold, 32mm	box	35	0	0	35	946.40	0	0	0	0	0.00	7	0	0	7	189.28	6	0	0	6	162.24	48	27.04	1,297.92
88	44122105-BF-C04	CLIP, backfold, 50mm	box	39	0	0	39	2,352.48	5	0	0	5	301.80	2	0	0	2	120.64	6	0	0	6	361.92	52	60.32	3,136.64
89	44121801-CT-H02	CORRECTION TAPE	piece	368	0	0	368	4,243.04	5	0	0	5	57.65	188	0	0	188	2,167.64	0	0	0	0	0.00	561	11.53	6,468.33
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	27	0	0	27	856.44	0	0	0	0	0.00	20	0	0	20	634.40	0	0	0	0	0.00	47	31.72	1,490.84
91	44111515-DF-BOX	DATA FILE BOX	piece	50	0	0	50	3,860.00	0	0	0	0	0.00	12	0	0	12	926.40	0	0	0	0	0.00	62	77.20	4,786.40
92	44122011-DF-P01	DATA FOLDER	piece	130	0	0	130	8,923.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	130	68.64	8,923.20
93	44103202-DS-H01	DATER STAMP	piece	4	0	0	4	1,879.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	469.78	1,879.12
94	44121506-EN-001	ENVELOPE, Documentary, A4	box	12	0	0	12	10,083.84	0	0	0	0	0.00	5	0	0	5	4,201.60	0	0	0	0	0.00	17	840.32	14,385.44
95	44121506-EN-002	ENVELOPE, Documentary, legal	box	11	0	0	11	11,863.28	0	0	0	0	0.00	6	0	0	6	6,470.88	0	0	0	0	0.00	17	1,078.48	18,734.16
96	44121506-EN-H01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,374.88	0.00
97	44121506-EN-H02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
98	44121506-EN-H02	ENVELOPE, Mailing	box	12	0	0	12	5,603.52	0	0	0	0	0.00	10	0	0	10	4,669.60	0	0	0	0	0.00	22	466.96	10,273.12
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00
100	44111912-ER-001	ERASER, felt, for blackboard/whiteboard	piece	45	0	0	45	554.85	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	12.33	554.85
101	44122118-FA-P01	FASTENER	box	71	0	0	71	6,719.44	0	0	0	0	0.00	31	0	0	31	2,933.84	0	0	0	0	0.00	102	94.64	9,653.28
102	44111515-FO-H01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
103	44122018-FT-001	FILE TAB DIVIDER, A4	pack	10	0	0	10	228.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	22.88	228.80
104	44122018-FT-002	FILE TAB DIVIDER, Legal	pack	10	0	0	10	260.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	26.00	260.00
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	5	0	0	5	1,456.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	291.20	1,456.00
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	5	0	0	5	1,544.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	308.88	1,544.40
107	44122011-FO-L01	FOLDER, L-type, A4	pack	63	0	0	63	11,815.02	0	0	0	0	0.00	24	0	0	24	4,500.96	6	0	0	6	1,125.24	93	187.54	17,443.22
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	65	0	0	65	15,507.05	0	0	0	0	0.00	24	0	0	24	5,725.68	6	0	0	6	1,431.42	95	238.57	22,664.15
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
110	44122011-FO-T03	FOLDER with tab, A4	pack	14	0	0	14	5,445.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	388.96	5,445.44

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
111	44122011-FO-T04	FOLDER with tab, Legal	pack	3	0	0	3	1,282.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	427.44	1,282.32
112	44122008-IT-T01	INDEX TAB	box	4	0	0	4	252.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	83.11	252.44
113	44111515-MP-002	MAGAZINE FILE BOX, Large	piece	35	0	0	35	4,440.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	126.88	4,440.80
114	44121716-MH-P01	MARKER, Fluorescent	set	75	0	0	75	3,198.00	5	0	0	5	213.20	15	0	0	15	639.60	0	0	0	0	0.00	95	42.64	4,050.80
115	44121708-MP-001	MARKER, Permanent, Black	piece	231	0	0	231	3,603.60	0	0	0	0	0.00	95	0	0	95	1,482.00	0	0	0	0	0.00	326	15.60	5,085.60
116	44121708-MP-002	MARKER, Permanent, Blue	piece	228	0	0	228	3,556.80	0	0	0	0	0.00	95	0	0	95	1,482.00	0	0	0	0	0.00	323	15.60	5,038.80
117	44121708-MP-003	MARKER, Permanent, Red	piece	100	0	0	100	1,560.00	0	0	0	0	0.00	15	0	0	15	234.00	0	0	0	0	0.00	115	15.60	1,794.00
118	44121708-MH-001	MARKER, Whiteboard, Black	piece	166	0	0	166	1,726.40	0	0	0	0	0.00	60	0	0	60	624.00	0	0	0	0	0.00	226	10.40	2,350.40
119	44121708-MH-002	MARKER, Whiteboard, Blue	piece	165	0	0	165	1,716.00	0	0	0	0	0.00	60	0	0	60	624.00	0	0	0	0	0.00	225	10.40	2,340.00
120	44121708-MH-003	MARKER, Whiteboard, Red	piece	85	0	0	85	884.00	0	0	0	0	0.00	10	0	0	10	104.00	0	0	0	0	0.00	95	10.40	988.00
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	128	0	0	128	1,198.08	10	0	0	10	93.60	88	0	0	88	823.68	0	0	0	0	0.00	226	9.36	2,115.36
122	44122104-PC-G02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	100	0	0	100	2,392.00	0	0	0	0	0.00	80	0	0	80	1,913.60	0	0	0	0	0.00	180	23.92	4,305.60
123	44101603-PS-M02	PAPER SHREDDER	unit	7	0	0	7	39,894.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	5,699.20	39,894.40
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	17	0	0	17	707.20	0	0	0	0	0.00	8	0	0	8	332.80	0	0	0	0	0.00	25	41.60	1,040.00
126	44121619-PS-M01	PENCIL SHARPENER	piece	7	0	0	7	1,492.40	0	0	0	0	0.00	3	0	0	3	639.60	0	0	0	0	0.00	10	213.20	2,132.00
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	8	0	0	8	1,297.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	162.24	1,297.92
128	44122037-RB-P10	RIBBING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
129	44122101-AB-001	RUBBER BAND No. 18	box	23	0	0	23	3,637.92	0	0	0	0	0.00	4	0	0	4	961.44	0	0	0	0	0.00	28	165.36	4,299.36
130	44121905-SH-P01	STAMP PAD, felt	piece	11	0	0	11	469.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	42.64	469.04
131	44121618-S5-001	SCISSORS, symmetrical/asymmetrical	pair	19	0	0	19	790.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	41.60	790.40
132	44121615-ST-001	STAPLER, standard type	piece	43	0	0	43	6,260.80	0	0	0	0	0.00	10	0	0	10	1,456.00	0	0	0	0	0.00	53	145.60	7,716.80
133	44121615-ST-001	STAPLER, heavy duty (binder)	unit	16	0	0	16	15,275.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	954.72	15,275.52
134	44121613-SH-P02	STAPLE REMOVER, plier-type	piece	79	0	0	79	3,779.36	0	0	0	0	0.00	10	0	0	10	476.40	0	0	0	0	0.00	89	47.84	4,257.76
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	0	0	10	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	78.00	780.00
PAPER MATERIALS AND PRODUCTS																										
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	7	0	0	7	633.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	90.48	633.36
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,360.48	0.00
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.84	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	4	0	0	4	6,518.72	0	0	0	0	0.00	4	0	0	4	6,518.72	0	0	0	0	0.00	8	1,629.68	13,037.44
143	14111008-LL-C01	LOOSELEAF COVER	bundle	3	0	0	3	2,384.88	0	0	0	0	0.00	3	0	0	3	2,384.88	0	0	0	0	0.00	6	794.96	4,769.76
144	14111514-NP-002	NOTEPAD, stick-on, 50mm x 76mm	pad	42	0	0	42	1,659.84	30	0	0	30	1,185.60	15	0	0	15	592.80	0	0	0	0	0.00	87	39.52	3,438.24
145	14111514-NP-004	NOTEPAD, stick-on, 76mm x 100mm	pad	33	0	0	33	2,093.52	0	0	0	0	0.00	5	0	0	5	317.20	0	0	0	0	0.00	38	63.44	2,410.72
146	14111514-NP-003	NOTEPAD, stick-on, 76mm x 76mm	pad	58	0	0	58	3,317.60	0	0	0	0	0.00	5	0	0	5	301.60	0	0	0	0	0.00	60	60.32	3,619.20
147	14111514-NB-002	STENO NOTEBOOK	piece	5	0	0	5	119.60	0	0	0	0	0.00	10	0	0	10	239.20	0	0	0	0	0.00	15	23.92	358.80
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	635	0	0	635	114,249.20	79	0	0	79	13,494.00	350	0	0	350	62,872.00	0	0	0	0	0.00	1060	179.92	190,715.20
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	240	0	0	240	50,668.80	15	0	0	15	3,166.80	195	0	0	195	41,166.40	0	0	0	0	0.00	450	211.12	95,004.00
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	230	0	0	230	37,554.40	0	0	0	0	0.00	35	0	0	35	5,714.80	0	0	0	0	0.00	265	163.28	43,269.20
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	55	0	0	55	10,181.60	0	0	0	0	0.00	10	0	0	10	1,851.20	0	0	0	0	0.00	65	185.12	12,032.80
152	14111531-PP-M01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
153	14111503-PA-P01	PAPER, parchment	box	70	0	0	70	13,249.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	70	189.28	13,249.60
154	14111531-RE-M01	RECORD BOOK, 300 PAGES	book	60	0	0	60	4,368.00	10	0	0	10	728.00	20	0	0	20	1,456.00	0	0	0	0	0.00	90	72.80	6,552.00
155	14111531-RE-M02	RECORD BOOK, 500 PAGES	book	115	0	0	115	12,079.60	0	0	0	0	0.00	40	0	0	40	4,201.60	0	0	0	0	0.00	155	105.04	16,281.20
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	92	0	0	92	2,679.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	92	29.12	2,679.04
157	14111704-TT-M02	TOILET TISSUE PAPER, 2 ply	pack	95	0	0	95	9,583.60	0	0	0	0	0.00	5	0	0	5	304.40	0	0	0	0	0.00	100	100.88	10,088.00
PERFUMES OR COLOGNES OR FRAGRANCES																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
188	5313626-HS-001	HAND SANITIZER	bottle	24	0	0	24	2,096.64	0	0	0	0	0.00	24	0	0	24	2,096.64	0	0	0	0	0.00	48	87.36	4,193.28
PESTICIDES OR PEST REPELLENTS																										
189	10191509-0H-A01	INSECTICIDE	can	49	0	0	49	12,638.08	0	0	0	0	0.00	25	0	0	25	6,448.00	0	0	0	0	0.00	74	257.52	19,086.08
PRINTED PUBLICATIONS																										
180	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	4	0	0	4	4,505.28	0	0	0	0	0.00	2	0	0	2	2,252.64	0	0	0	0	0.00	6	1,126.32	6,757.92
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-611, Colored	cart	4	0	0	4	4,713.28	0	0	0	0	0.00	2	0	0	2	2,356.64	0	0	0	0	0.00	6	1,178.32	7,069.92
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	4	0	0	4	3,444.48	0	0	0	0	0.00	2	0	0	2	1,722.24	0	0	0	0	0.00	6	861.12	5,166.72
5	44103105-CA-B03	INK CARTRIDGE, CANON PG-810, Black	cart	4	0	0	4	3,568.28	0	0	0	0	0.00	2	0	0	2	1,784.14	0	0	0	0	0.00	6	952.32	5,353.92
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	12	0	0	12	2,762.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	231.90	2,762.80
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	12	0	0	12	2,906.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	242.20	2,906.40
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	12	0	0	12	2,906.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	242.20	2,906.40
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	12	0	0	12	2,906.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	242.20	2,906.40
10	44103105-HP-B40	INK CARTRIDGE, HP CZP94AA (HP42), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP CZP06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC649WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	1,647.36	0	0	0	0	0.00	2	823.68	1,647.36
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	1,647.36	0	0	0	0	0.00	2	823.68	1,647.36
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	1,647.36	0	0	0	0	0.00	2	823.68	1,647.36
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	3,082.56	0	0	0	0	0.00	2	1,541.28	3,082.56
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	44103105-HP-B26	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	46	0	0	46	19,279.52	0	0	0	0	0.00	31	0	0	31	12,992.72	0	0	0	0	0.00	77	419.12	32,272.24
29	44103105-HP-T26	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	46	0	0	46	19,279.52	0	0	0	0	0.00	31	0	0	31	12,992.72	0	0	0	0	0.00	77	419.12	32,272.24
30	44103105-HP-B23	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	55	0	0	55	22,250.80	0	0	0	0	0.00	48	0	0	48	19,418.88	0	0	0	0	0.00	103	404.56	41,669.68
31	44103105-HP-T23	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	55	0	0	55	22,250.80	0	0	0	0	0.00	48	0	0	48	19,418.88	0	0	0	0	0.00	103	404.56	41,669.68
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	91	0	0	91	38,613.12	5	0	0	5	2,121.60	43	0	0	43	18,245.76	0	0	0	0	0.00	139	424.32	58,880.48
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	95	0	0	95	40,316.40	5	0	0	5	2,121.60	43	0	0	43	18,245.76	0	0	0	0	0.00	143	424.32	60,577.76
38	44103105-HP-C30	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	24	0	0	24	23,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	982.80	23,587.20
39	44103105-HP-M30	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	24	0	0	24	23,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	982.80	23,587.20
40	44103105-HP-Y30	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	24	0	0	24	23,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	982.80	23,587.20
41	44103105-HP-B30	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	30	0	0	30	38,844.00	0	0	0	0	0.00	2	0	0	2	3,389.60	0	0	0	0	0.00	32	1,294.80	41,433.60
42	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955X), Cyan Original	cart	3	0	0	3	4,018.56	0	0	0	0	0.00	2	0	0	2	2,679.84	0	0	0	0	0.00	5	1,339.52	6,687.80
43	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955X), Magenta	cart	3	0	0	3	4,018.56	0	0	0	0	0.00	3	0	0	3	4,018.56	0	0	0	0	0.00	6	1,339.52	8,637.12

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
44	44103105-HV-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	3	0	0	3	4,018.56	0	0	0	0	0.00	2	0	0	2	2,879.04	0	0	0	0	0.00	5	1,339.52	6,837.60
45	44103105-HV-B48	INK CARTRIDGE, HP L0572AA (HP950XL), Black Original	cart	3	0	0	3	5,453.76	0	0	0	0	0.00	2	0	0	2	3,635.84	0	0	0	0	0.00	5	1,817.82	9,085.60
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6R01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015066)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BH-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BH-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BH-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BH-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BH-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BH-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BH-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BH-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CE435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CE540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	11	0	0	11	35,669.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	3,242.72	35,669.92
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,390.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	3	0	0	3	9,578.40	0	0	0	0	0.00	3	0	0	3	9,578.40	0	0	0	0	0.00	6	3,192.80	19,156.80
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	2	0	0	2	6,167.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,083.60	6,167.20
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	2	0	0	2	6,167.20	0	0	0	0	0.00	2	0	0	2	6,167.20	0	0	0	0	0.00	4	3,083.60	12,334.40
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	1	0	0	1	3,083.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,083.60	3,083.60
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,796.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	4	0	0	4	15,350.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,837.60	15,350.40
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	4	0	0	4	21,840.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	5,460.00	21,840.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	4	0	0	4	21,840.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	5,460.00	21,840.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	4	0	0	4	24,044.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	6,011.20	24,044.80
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HV-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	12	0	0	12	34,544.64	0	0	0	0	0.00	4	0	0	4	17,272.32	0	0	0	0	0.00	18	2,878.72	51,816.96
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M4125	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,890.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
93	44103103-HP-858	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
94	44103103-HP-852	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	44103103-HP-860	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44103103-HP-861	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	2	0	0	2	14,060.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	7,030.40	14,060.80
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	2	0	0	2	17,628.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,814.00	17,628.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	2	0	0	2	17,628.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,814.00	17,628.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	2	0	0	2	17,628.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,814.00	17,628.00
103	44103103-HP-862	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	5	0	0	5	15,496.00	0	0	0	0	0.00	4	0	0	4	12,396.80	0	0	0	0	0.00	9	3,099.20	27,892.80
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	3	0	0	3	10,982.40	0	0	0	0	0.00	2	0	0	2	7,321.60	0	0	0	0	0.00	5	3,660.80	18,304.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	3	0	0	3	10,982.40	0	0	0	0	0.00	2	0	0	2	7,321.60	0	0	0	0	0.00	5	3,660.80	18,304.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	3	0	0	3	10,982.40	0	0	0	0	0.00	2	0	0	2	7,321.60	0	0	0	0	0.00	5	3,660.80	18,304.00
107	44103103-HP-863	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	8	0	0	8	31,200.00	0	0	0	0	0.00	4	0	0	4	15,600.00	0	0	0	0	0.00	12	3,900.00	46,800.00
108	44103103-HP-854	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	5	0	0	5	25,194.00	0	0	0	0	0.00	2	0	0	2	10,077.60	0	0	0	0	0.00	7	5,038.80	35,271.60
110	44103103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	5	0	0	5	25,190.00	0	0	0	0	0.00	2	0	0	2	10,076.00	0	0	0	0	0.00	7	5,038.00	35,286.00
112	44103103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	4	0	0	4	20,155.20	0	0	0	0	0.00	2	0	0	2	10,077.60	0	0	0	0	0.00	6	5,038.80	30,232.80
114	44103103-HP-M64	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	44103103-HP-834	TONER CARTRIDGE, HP Q2612A, Black	cart	7	0	0	7	26,208.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	3,744.00	26,208.00
116	44103103-HP-848	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SPT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SPT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SPT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SPT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SPT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SPT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SPT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SPT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SPT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43232501-SPT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SPT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SPT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SPT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SPT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SPT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SPT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	2050	0	0	2050	51,250.00	955	0	0	955	23,875.00	910	0	0	910	22,750.00	0	0	0	0	0.00	3915	25.00	97,875.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	5	0	0	5	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	30,000.00	150,000.00
3	80141505-TS-003	LAMINATING FILM	pack	13	0	0	13	2,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	200.00	2,600.00
4	80141505-TS-004	STICKER PAPER	pack	66	0	0	66	4,950.00	56	0	0	56	4,200.00	10	0	0	10	750.00	0	0	0	0	0.00	132	75.00	9,900.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	56	0	0	56	4,200.00	0	0	0	0	0.00	7	0	0	7	525.00	0	0	0	0	0.00	63	75.00	4,725.00
6	80141505-TS-006	PHOTO PAPER	pack	18	0	0	18	2,700.00	5	0	0	5	750.00	0	0	0	0	0.00	0	0	0	0	0.00	23	150.00	3,450.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
8	80141505-TS-008	CERTIFICATE FRAME	piece	40	0	0	40	4,800.00	50	0	0	50	6,000.00	10	0	0	10	1,200.00	0	0	0	0	0.00	100	120.00	12,000.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	310	0	0	310	13,950.00	500	0	0	500	22,500.00	10	0	0	10	450.00	0	0	0	0	0.00	920	45.00	36,900.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	15	0	0	15	90,000.00	6	0	0	6	36,000.00	3	0	0	3	18,000.00	0	0	0	0	0.00	24	6,000.00	144,000.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	6	0	0	6	294,000.00	8	0	0	8	392,000.00	0	0	0	0	0.00	0	0	0	0	0.00	14	49,000.00	686,000.00
12	80141505-TS-012	SMART TELEVISION	unit	5	0	0	5	245,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	49,000.00	245,000.00
13	80141505-TS-013	WHITE BOARD	piece	1	0	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
14	80141505-TS-014	MICROPHONE	unit	2	0	0	2	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	700.00	1,400.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DESHAWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	18	0	0	18	810.00	0	0	0	0	0.00	16	0	0	16	720.00	0	0	0	0	0.00	34	45.00	1,530.00
20	80141505-TS-020	EXTENSION CORD	piece	30	0	0	30	30,000.00	16	0	0	16	16,000.00	5	0	0	5	5,000.00	0	0	0	0	0.00	51	1,000.00	51,000.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	26	0	0	26	1,820.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26	70.00	1,820.00
23	80141505-TS-023	BOND PAPER	ream	250	0	0	250	62,500.00	0	0	0	0	0.00	10	0	0	10	2,500.00	0	0	0	0	0.00	260	250.00	65,000.00
24	80141505-TS-024	PUSH PIN	pack	35	0	0	35	1,750.00	0	0	0	0	0.00	10	0	0	10	500.00	0	0	0	0	0.00	45	50.00	2,250.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	4	0	0	4	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	75.00	300.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DECORANT CASE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	4	0	0	4	14,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,500.00	14,000.00
31	80141505-TS-031	MANILA PAPER	pack	15	0	0	15	180.00	0	0	0	0	0.00	10	0	0	10	100.00	0	0	0	0	0.00	25	10.00	250.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	4	0	0	4	28,000.00	8	0	0	8	56,000.00	4	0	0	4	28,000.00	0	0	0	0	0.00	16	7,000.00	112,000.00
33	80141505-TS-033	PAOLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	NOBLE PHONE	unit	12	0	0	12	120,000.00	5	0	0	5	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	17	10,000.00	170,000.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	8	0	0	8	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,000.00	8,000.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	0.00	0	0	0	0	0.00	5	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	4	0	0	4	40,000.00	7	0	0	7	70,000.00	0	0	0	0	0.00	0	0	0	0	0.00	11	10,000.00	110,000.00
41	80141505-TS-041	PARACETAMOL	pack	15	0	0	15	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	50.00	750.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	3	0	0	3	21,000.00	0	0	0	0	0.00	3	0	0	3	21,000.00	0	0	0	0	0.00	6	7,000.00	42,000.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	3	0	0	3	225.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	75.00	225.00
46	80141505-TS-046	KEYBOARD	unit	5	0	0	5	12,500.00	0	0	0	0	0.00	5	0	0	5	12,500.00	0	0	0	0	0.00	10	2,500.00	25,000.00
47	80141505-TS-047	DSLR CAMERA	unit	1	0	0	1	49,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	49,900.00	49,900.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAPORATING MACHINE	unit	1	0	0	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,000.00	7,000.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
49	80141305-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
50	80141305-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
51	80141305-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
52	80141305-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
53	80141305-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
50	80141305-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
51	80141305-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
52	80141305-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
53	80141305-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
A. TOTAL																								P		4,686,409.98	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P		468,641.00	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P		-	
D. GRAND TOTAL (A + B + C)																								P		5,157,250.98	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																											

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


ELEANORE M. TOBIAS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


AURORA D.S. SOTERRA
Accountant / Budget Officer

Approved by:


NATHANIEL T. SEMANDO, Ph.D.
Head of Office/Agency

Date Prepared: 24 Aug 23